

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

July 2, 2014

The Columbia County Board of Commissioners met in scheduled session with Commissioner Anthony Hyde, Commissioner Henry Heimuller and Commissioner Earl Fisher.

Commissioner Hyde called the meeting to order.

**RDPO AGREEMENT:**

As Renate Garrison was unavailable to attend this meeting, Sarah Hanson briefly addressed the Regional Disaster Preparedness Organization Agreement with the Board. Comments are due back to the City of Portland by 7/25/14. Sarah asked the Board to review the document and provide comments as soon as possible. Commissioner Hyde indicated that he would provide the Commissioners with the latest draft contract.

**COURTHOUSE ROOF PROJECT:**

Todd Cunningham, Building Services Manager, reported that staff is still determining whether or not the County can use US Communities for procurement of re-roofing services. If we are not able to use them we will need to proceed as soon as possible with the regular County procurement process so that the work can be completed during the summer/early fall dry season. The Board asked legal staff to get back to them as soon as possible with a final determination as to whether we can use US Communities.

**NOTICE OF INTENT TO AWARD HVAC MAINTENANCE SERVICES:**

While present, Todd Cunningham reported that the County received only one bid, TCMS of Longview, Washington, in response to request for bids for County Facilities HVAC maintenance services. Commissioner Heimuller expressed concerns about TCMS in view of his experience with their services for the 911 Communications District. Staff answered Board questions concerning County options for terminating the proposed 3 year contract should the County not be satisfied with the work or the pricing. Staff indicated that the County could terminate with 30 days notice, but that it would be important to avoid any gaps in service, particularly for the Jail Facility. After discussion, *Commissioner Fisher moved and Commissioner Hyde seconded that the County issue the Notice of Intent to Award to TCMS. Commissioner Heimuller opposed. The motion carried.*

**EXECUTIVE SESSION UNDER ORS 192.660(2)(h) - LITIGATION:**

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(h). Upon coming out of Executive Session, no action was taken by the Board.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 2<sup>nd</sup> day of July, 2014.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_

\_\_\_\_\_  
Anthony Hyde, Chair

By: \_\_\_\_\_

Henry

\_\_\_\_\_  
Heimuller, Commissioner

By: \_\_\_\_\_

Earl Fisher, Commissioner

By: \_\_\_\_\_

Jan Greenhalgh  
Board Office Administrator